



West Bengal State Electricity Distribution Company Limited

(A Govt. of West Bengal Enterprise)
SILIGURI ZONAL OFFICE

WBSEDCL

Power House Complex, 2nd Mile Sevoke Road

Siliguri, Dist. : Darjeeling

Phone : 0353-2540432

E-mail: zm_siligurizone@yahoo.in

Regd. Office of WBSEDCL:

Vidyut Bhavan,

Block-DJ, Sector - II,

Bidhannagar,

Kolkata - 700 091.

Website-www.wbsecl.in

NOTICE INVITING e-Tender

Tender Notice No. ZM/SLG/e-Tender/2024-25/31

Date : 03.12.2024

Item-rate e-Tender in two part for the under mentioned work is invited by the Zonal Manager, Zonal Office, Siliguri from eligible, bonafide, resourceful and experienced contractors of State/Central Govt., State/Central Govt. undertaking, Statutory Bodies constituted under the statute of Central Govt. for under mentioned work as per specified terms, conditions and specifications:-

- Name of the work** : Round the Clock Comprehensive Facility Management Service (FMS) of Non-SCADA items at SCADA Control Centre under Siliguri Zone, Power House Complex, WBSEDCL for One year.
- Estimated Cost** : **7,92,000.00**
- Earnest Money (EMD)** : **15,840.00**
- Contract Period** : 01 (One) Year.
- Tender Fee** : Cost-free

Intending bidders desirous of participating in the tender are to log on to the website <https://wbttenders.gov.in> for the tender. The tender can be searched by typing WBSEDCL in the search engine provided in the website. Further other details including qualifying requirements please visit www.wbsecl.in or office notice board of the above office.

KEY DATES

SL.No.	Activity	Date & time
1	Date of uploading of NIT and Tender Documents (Online) (Publishing Date)	12.12.2024 at 17.00 Hrs.
2	Document Sell/Download start date (Online)	12.12.2024 at 17.00 Hrs.
3	Date of Pre Bid Meeting	16.12.2024 at 11.00 Hrs.
4	Bid submission start date through e - Portal (Online)	18.12.2024 at 11.00 Hrs.
5	Bid submission end date (Online)	30.12.2024 up to 11.00 Hrs.
6	Technical Bid opening date (Online) for the bidders	03.01.2025 at 11.00 Hrs.
7	Date of Uploading the final list of technically qualified bidders after technical bid evaluation (Online)	To be intimated later
8	Financial Bid opening date (Online)	To be intimated later

- If the above mentioned office happens to be closed on the date of Pre-Bid meeting the next working day at the same time and venue shall be applicable for the Pre-Bid meeting.

INVITATION FOR BID

1. INTRODUCTION:-

West Bengal State Electricity Distribution Company Limited (WBSEDCL), A Govt. of West Bengal Enterprise is a major power utility of the state with consumer strength over 1 Crores. From the objective of reducing Aggregate Technical and Commercial (AT&C) losses and supply of quality power SCADA system has been installed and commissioned at Siliguri Town area under Siliguri Zone, WBSEDCL. The SCADA Centre is covered mainly by the followings areas:-

- a) **Server Room**
- b) **UPS and Power Supply Room**
- c) **Battery Room**
- d) **NMS cum Development Room**
- e) **Control Room**
- f) **Lobby I**

Facility Management Services in this SCADA Center is required.

2. SCOPE OF SERVICE:-

Round the Clock Comprehensive Facility Management Service (FMS) of Non-SCADA items at SCADA Control Centre under Siliguri Zone, Power House Complex, WBSEDCL for One year. The main NON-SCADA items are as follows: -

- a) Electrical power system of Siliguri SCADA Control center including the UPS system and earthing systems.
- b) DG Set with its Components.
- c) Smoke detection.
- d) Fire suppression system.
- e) CCTV camera and access control system.
- f) Rodent repellent system.
- g) Water leakage detection.

The scope of work under this contract shall also include all such works which are not specially mentioned in the Bid Document, as a whole, but are necessary for Facility Management Service.

3. ELIGIBILITY CRITERIA OF THE BIDDER:-

The bidder must possess: -

- a) The requisite experience, strength and capabilities in providing Facility Management Services, having value not less than 50% of the estimated cost in single contract for 03 (Three) years at least in any SCADA Control Centers/ Data centers in the last 06 (Six) years.
- b) ISO certification relevant to Facility Management Services and valid as on the date of bidding.
- c) One establishment at Siliguri or adjacent.

4. Other Statutory Requirements :-

The Bidder shall furnish the following documents

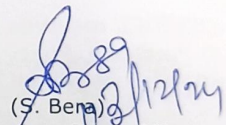
- a) Audited Annual Statement of Accounts with I.T Return for last three financial years & PAN Card.
- b) Professional Tax (PT) enrolment and registration clearance certificate of the current year along with Professional Tax deposit challans for last six months.
- c) P.F. and ESI Registration certificate. up to date EPF and ESI challan copy
- d) Valid GSTIN , GST1 and GSTR 3B for the last three months, SAC
- e) Up-to-date Trade License.
- f) Information regarding any past and current litigation with WBSEDCL / WBSETCL /Govt / PSU in which the bidder is involved and disputed amount.
- g) List of key personnel.

5. Bidders willing to take part in the process of e-Tendering are required to obtain Digital Signature Certificate (DSC) in the name of person who will sign the tender, from any authorized Certifying Authority (CA) under CCA, Govt of India (viz. nCode Solution, Safe script, e-Mudhra). DSC is given as a USB e-Token. After obtaining the Digital Signature Certificate (DSC) from the approved Certifying Authority they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.
6. The amount of Earnest Money Deposit (EMD) as mentioned in NIT shall be deposited by the bidder electronically: online - through his net banking enabled bank account maintained at any bank or offline: through any bank by generating NEFT/ RTGS challan from the e-tendering portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account, Beneficiary Bank Name (ICICI BANK) & IFSC Code and e-procurement Reference No. Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from e-Procurement site. Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD.
7. The bidder shall submit along with the offer necessary documents in support of credential (related to the tender) towards financial capabilities to the extent of the estimated financial capacity of the tenderer.
8. WBSEDCL reserves its right to take decision keeping its financial interest. The provisions of Purchase Policy along with the Civil Works Policy of WBSEDCL with subsequent amendment will be applicable.
9. If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.
10. The offer against tender should remain valid for a minimum period of 120 days from the date of submission of the Price bid or Revised Price bid if any. However, WBSEDCL may, on the merit of case, request for extension of validity of the offer for a further suitable period without any change in terms & conditions of the offer.
11. Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defined in various statutes, will automatically disqualify the bidders.
12. WBSEDCL is not bound to accept the lowest tender and reserves the right to cancel any or all the tenders unilaterally.
13. Any bidder against whom FIR/Complaint is lodged with Police by WBSEDCL shall not be eligible to participate in the bidding process.
14. Other information as well as terms and conditions, which are not covered above, will be available in Instructions to Bidders, General Conditions of Contract of this tender along with the Revised Purchase Policy and Civil Works Policy of WBSEDCL.

15. Price Bid of a bidder will be considered only if his Techno-commercial Bid is found acceptable by WBSEDCL. Decision of WBSEDCL will be final and absolute/binding in this respect. The list of techno-commercially qualified bidders will be displayed in the said website in due course.
16. Conditional / Incomplete tender will not be accepted under any circumstances.

NOTE:

- a) WBSEDCL reserves the right to reject or accept any Bid or part thereof or all Bids received at its sole discretion without assigning any reason (s) whatsoever.
- b) WBSEDCL reserves the right to go to divisible contract, if necessary.
- c) WBSEDCL is not necessarily bound to accept the lowest offer.
- d) Submission of Bidding Documents will not be construed to mean that such bidder is automatically considered qualified.
- e) Tender submitted after expiry of scheduled date and time shall not be considered.
- f) The Bidding Documents are not transferable and cost of the same is not refundable under any circumstances.
- g) No interest shall be payable for Earnest Money.
- h) Any extraneous conditions will be treated as non-responsive.
- i) The Bids must be submitted in prescribed proforma only.
- j) Bidders shall ensure that all pre-requisites are duly fulfilled by them and if there be any dispute regarding non-submission of any document, WBSEDCL reserves the right to cancel the Bid unilaterally without assigning any reasons whatsoever.
- k) The bidder is expected to examine carefully all instruction, conditions, forms, schedules terms, annexure. Bids, which are determined to be not substantially responsive to the requirement of the bidding document, may lead to rejection.


(S. Bena)
Zonal Manager Zonal Office,
Siliguri, WBSEDCL